

**ORGANIZATION AND OPERATIONS ANNUAL REPORT**  
**GEORGE MASON UNIVERSITY FACULTY SENATE 2022-2023**

**April 2023**

**Committee Members:**

Lisa Billingham (CVPA – 2023) Chair, Charlotte Gill (CHSS – 2024), Doug Eyman (CHSS- 2024), Greg Robinson (CVPA – 2024) and Catherine Sausville (COS-2024).

The committee focused this academic year on 1) preparing edits and clarification to the Faculty Senate Bylaws, 2) considering changes to committee charges, and 3) the annual calculation of Faculty Senate representation. Our committee continues to review the overall processes of the Faculty Senate related to its charge.

**Faculty Senate Bylaws Revisions and Committee Charges**

**Bylaws Revisions**

The Organizations and Operations Committee focused on final changes to the Bylaws of the Faculty Senate approved on the Senate floor on March 23, 2023. The final document has been forwarded to the Senate President, Secretary and Clerk for posting on the Senate website. The chairs wish to acknowledge the committee for their work and dedication to completing this process.

**Committee Charges**

Each year committees that have proposed charge changes submit them with tracked changes and a rationale. This year the O&O Committee received change requests from the Writing Across the Curriculum committee and the Mason Core Committee, which will be presented to the Senate at the April 26 meeting. The Senate passed the addition of the University Standing Committee on Faculty Roles and Rewards to the roster. The O&O Committee will refer this addition to the Nominations Committee to add in the annual call for committee members.

**The Allocation of Faculty Senators**

The Senate Allocation for 2022-23 was calculated and announced at the March 23, 2023, meeting. There was a single change in representation by college to add one member to the School of Policy and Government. 52 senators have been assigned for election. An additional member of the Senate may be added due to calculations per the Senate Charter as cited below: "3. Should the number of allocated seats exceed the number of elected seats by 1 because of rounding in the calculations, then the number of elected Senate seats shall increase by one for that year's allocation. "

The Deans are notified via email about the returning members and any positions that must be filled by election in each college.

### **Proposed Committee Topics to Address in 2023-24**

The charge of the Organizations and Operations Committee calls for annual review and continued revisions as necessary to align the responsibilities, tasks and procedures related to Standing and University Committee Charges. At the time of the annual report two proposed committee changes are cited in the April 26, 2023, meeting agenda. The committee requests that if there are carryover issues related to the outcome of either committee charge changes that those be addressed in the first committee meeting of the fall 2023 semester.

Other topics for continued discussion include increasing the Faculty Senate size to more appropriately mirror the general faculty's size and a help guide to send to committees who are contemplating charge changes to inform committee chairs of the process for requesting changes.

The Co-Chairs would like to thank the Organizations and Operations Committee for their input and work with the continued service related to the scope of work related to the processes that are continual related to committee charge changes and changes to the Faculty Senate Bylaws.

Respectfully submitted,

Lisa Billingham, Co-Chair

Charlotte Gill, Co-Chair