

# Preparing a Motion by Committee

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## *Faculty Senate Document Preparation Template*

### **1. Document Title**

Faculty Senate Motion 2026: Revisions to AP.1.1

Prepared by: Academic Policies Committee

Date Submitted: March 18, 2026

Document Version: Final

### **2. Number of Motions in This Document**

This document contains 1 motion.

#### 1. Motion 1:

- Be it resolved that the Faculty Senate approve the following changes:
- The addition of a new section on Student Status to AP.1.1 and renumbering following sections accordingly.

This policy adds an explanation of when a student is considered active vs. inactive.

#### 2. Motion 2:

- Be it resolved that the Faculty Senate approve the following changes:
- Moving the paragraph immediately preceding the current AP.1.1 to AP.1.4 Registration Procedures.

This moves information to its proper place in the document.

3. Motion 3:

- Be it resolved that the Faculty Senate approve the following changes:
- Edits to AP.1.4 Registration Procedures  
This update aligns language with current practice.

**Motion 1: Add AP.1.1 Student Status; incrementing subsection numbering.**

*Add the following new subsection to AP.1*

**AP.1.1 Student Status**

An active student is an individual who has registered for classes during the current academic term; OR is an individual who is on an approved leave of absence, approved study elsewhere, or an academic suspension.

Degree-seeking students become inactive in the term immediately following a term where they do not register for classes and are not on an academic suspension, an approved study elsewhere, nor an approved leave of absence. An inactive student status governs any and all enrolled programs for the student.

Students who are inactive for one or more semesters and who wish to resume their studies at George Mason should consult AP.1.7 Re-Enrollment After Previous Attendance or AP.6.4.3 Permission to Re-Enroll. The university will attempt to communicate with inactive students through their official George Mason email address but reserves the right to contact inactive students through any previously provided contact information including permanent address, mailing address, phone numbers, and email addresses.

Increment sub-policies of AP.1 by 1 (e.g. original AP.1.1 Calendar becomes AP.1.2 and so on, through AP.1.9)

**Motion 2: Move Registration Procedure Information**

*Currently located before 1.1 Academic Calendar; move to beginning of AP.1.4 Registration Procedures*

Registration for the next semester or summer term begins after mid-semester of fall or spring semesters and is opened to various groups according to priority (graduate students, seniors, juniors, and so on). The Office of the University Registrar assigns each student a time ticket, which is a specific date and time after which a student

may register. The time ticket is based on the number of credits earned. Thus, the time ticket will not be the same for all students within a particular priority group. Students should consult the Office of the University Registrar and Patriot Web for information about their registration date and time.

### **Motion 3: Edit/Update Registration Procedure Information**

*After moving, make the following clarifications to the beginning of AP.1.3 Registration Procedures*

Registration for the next semester or summer term begins after mid-semester of fall or spring semesters and is opened to various groups according to priority (graduate students, seniors, juniors, and so on). The Office of the University Registrar assigns each student a time ticket, which is a specific date and time after which a student may register. The time ticket is based on **the student level for Graduate and Non-Degree students**, or the number of credits earned. Thus, the time ticket ~~will~~ **may** not be the same for all students within a particular priority group. Students should consult ~~the Office of the University Registrar and~~ Patriot Web for information about their registration date and time.

Patriot Web will list specific ~~course~~ **class** information before priority registration each semester. ~~Courses~~ **Classes** listed may be canceled for insufficient enrollment. George Mason reserves the right to change the class schedule and adjust ~~the~~ individual section enrollment as necessary.