



## STANDING RULES OF THE FACULTY SENATE

1. When practical, Senate meetings shall be recorded for the convenience of the clerk and secretary in preparing minutes. These recordings, however, are to be considered temporary records for the sole purpose of creating and ascertaining the accuracy of minutes; recordings shall be deleted after the minutes of the meeting have been approved. The approved minutes—along with agendas and attachments—shall be preserved in the University Archives.

When the Rector, President, Provost, members of the Board of Visitors, or representatives of administrative offices engage with the Senate, their comments shall be transcribed in the minutes along with the question to which they are responding.

*(revised on January 28, 2026)*