

Organization and Operations Committee Report 2024-2025

Committee co-chairs: Catherine Sausville, Melissa Broeckelman-Post
Committee members: Doug Eyman, Zachary Schrag, Tamara Maddox

Committee charges and/or compositions updated or created:

- Academic Policies Committee (11/20/2024)
- Technology Policy Committee (1/29/2025)
- Budget and Resources Committee (3/19/2025)
- Faculty Handbook Revisions Committee (3/19/2025)
- Faculty Matters Committee (will vote on 4/30/2025)
- Grading Task Force for Graduate (will vote on 4/30/2025)
- Creation of Intellectual Property Committee as a University Standing Committee rather than a separate committee to which we elect representatives (will vote on 4/30/2025)

Committees disbanded

- Academic Initiatives Committee (11/20/2024)
- Salary Equity Study Committee (11/20/2024)

Updates to bylaws and standing rules:

- Bylaws: revised 2/12/2025
 - Key changes: Moved elections to spring semester, set distribution of minutes to 7 days before meeting in which they will be approved (to match agenda distribution)
- Standing Rules: revised 2/12/2025 and 3/19/2025
 - Key changes: allowed for move of committee elections to spring, increased the minimum representation of colleges/schools on all committees to three, defined meeting recordings as temporary records for the purpose of creating minutes, ensured publication of all committee reports on Senate website

Allocation was approved on 3/19/2025.

Other activity:

- Reached out to all committees to determine which ones are continuing to work well and which need to be disbanded or have adjustments to charges and/or composition.
- Made sure all committees to which we elect individual representatives are still in existence and have the appropriate number of representatives and removed committees that no longer exist or updated number of representatives where appropriate.

In progress for next year:

- Revision to Admissions Committee charge and composition
- Potential revisions to Committee on External Academic Relations charge
- Reviewing Senate size at peer institutions as well as processes for a series of leadership roles to ensure continuity and planning for leadership transitions
- Discussing use of Robert's Rules of Order versus the Democratic Rules of Order

- Discuss whether to have the Senator or an ex officio member serve as acting chair until committee elects a chair OR be assigned as the chair

Questions from the Executive Committee

1. During the past calendar year has the President, Provost, or Senior Vice President (or their respective offices) announced initiatives or goals or acted upon issues that fall under the charge of your Committee? If so, was your Committee consulted by the President, Provost, or Senior Vice President in a timely manner before the announcement or action? If not, do you believe your Committee should have been consulted? Would it have been helpful to have had the input of your Committee from the outset?

N/A

2. Did your Committee seek information or input from the President, Provost, or Senior Vice President or members of their staffs? If so, did they respond adequately and in a timely manner?

Yes, we reached out to several administrators when checking on committees to which we elect individual representatives and when discussing some committee charges, and we received prompt responses.

3. Please suggest how you believe the President, Provost, Senior Vice President and/or their staffs might more effectively interact with your Committee in the future, if necessary.

N/A

4. Please relate any additional information you may have regarding interactions between your Committee and the President, Provost, Senior Vice President, or their staff.

We have appreciated having regular conversations with the Provost and VP for Faculty Affairs in our Executive Committee meetings and being able to engage with several additional members of the administration as needed when engaging in the work of O&O.